

Nova Scotia Road Naming Procedure

Purpose

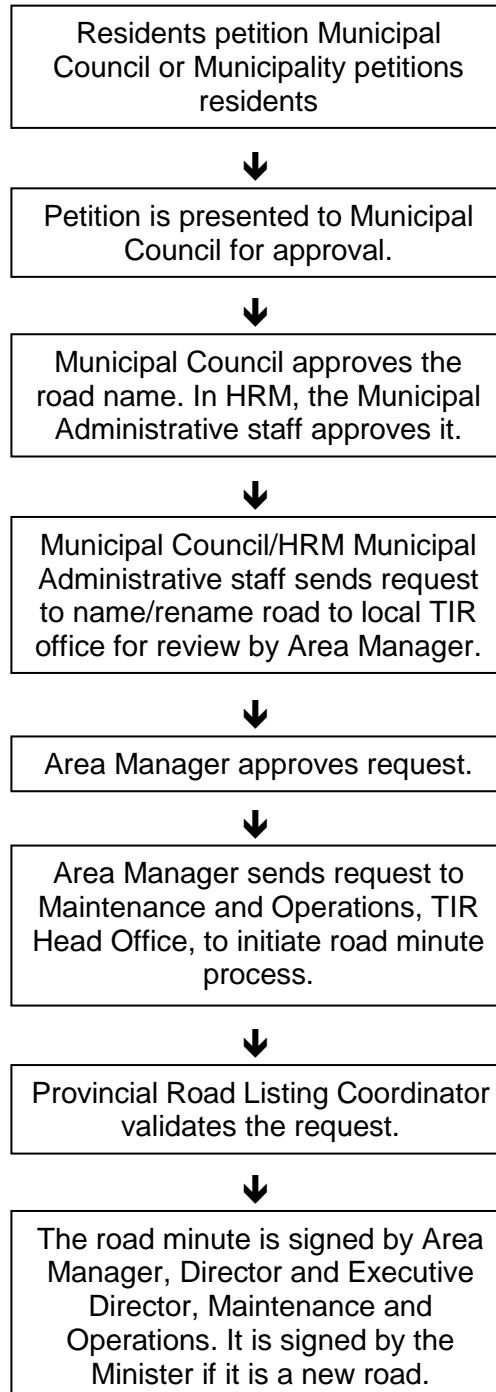
All provincial roads must be named in accordance with the procedures contained within this procedure.

Procedure

- 1 For local roads, residents petition the local Municipal Council (or First Nation Band Council) for a road name or the Municipality or Department initiates a road name petitioning the residents. If there are no residents, the Municipality submits a request directly to the local Department of Transportation and Infrastructure Renewal (TIR) office.
- 2 The completed petition is presented to the Municipal Council for approval. In Halifax Regional Municipality, the Municipal Administrative staff approves it.
- 3 If the Municipal Council approves the road name, a request to change, along with a copy of the completed petition, motion by Council and detailed description of the road is sent to the TIR office for review by the Area Manager. The detailed description must contain a start and end point description of the road, the centreline length (in metres) and a map sheet of the road depicting the area of proposed change(s).
- 4 If the Area Manager agrees to the road name, s/he will initiate the naming process by forwarding a notice of approval, along with a motion by Council and the detailed description of the road, to Maintenance and Operations at TIR Head Office.
- 5 The requested road name will be validated according to section 4 of the Nova Scotia Road Naming Policy, PO1039.
- 6 If the selected road name meets the evaluation criteria, the process to apply the road name will commence. If the selected road name does not agree with the evaluation criteria, the requested road name will be rejected.

Flow Chart

This is a high level description of the road naming process. For details, consult the procedure in section 1.



Accountability

The District Directors are accountable for the administration of this policy.

Monitoring

The District Directors will monitor the implementation, performance, and effectiveness of this policy.

References

Transportation and Infrastructure Renewal Manual 23 - "Nova Scotia Road Naming Policy" (PO1039)

Nova Scotia Civic Address File Pilot Project Final Report - Road Naming Guidelines

Appendices

None

Enquiries

Road Listing Coordinator, Maintenance and Operations, Highway Programs
Manager, Maintenance and Operations, Highway Programs