



Civic Addressing in Nova Scotia

Nova Scotia Civic Address File

The Nova Scotia <u>Civic Address File</u> (NSCAF) is the authoritative source for civic address information for the Province of NS.

Geographic Information Services and its partners work collaboratively to manage Nova Scotia's authoritative civic addressing. Information is updated daily by data source providers across the Province in a centralized location-based database known as the Nova Scotia Civic Address File (NSCAF).

Civic addressing is a system that assigns an address which is a unique combination of civic number, street name, community, municipality and county name.

Importance and Use

Your civic number is the main physical feature used by responders when locating the source of a 911 call. Nova Scotia's province-wide civic address system is used primarily to support emergency response services. It is also a valuable data source for the province's own business applications, and it is being integrated into federal data sets and is used by utility providers for service delivery.

How Nova Scotia's Civic Addressing System works.

- Civic Addressing begins with your municipality or First Nations office who assigns and manages this information at the local level and you as a property owner posting your correct civic address.
- The Emergency Management Office (EMO) coordinates Nova Scotia's 911 system.
- The province receives civic information from its municipalities, First Nations
 Communities, and other provincial data partners. This information and more are
 supplemented, stored, and managed within a central geo-referenced database
 referred to as the Nova Scotia Civic Address File (NSCAF). From this robust system, the
 province then maps the location of roads, homes, businesses, and other facilities
 across our province.
- After the province collects the most current and up-to-date information from each of
 its partners, that data is supplemented, stored, and maintained within the NSCAF's
 centralized and georeferenced database. Street centrelines, community boundaries,
 civic-addressable points and over 70 attribute fields of civic descriptive information are
 managed within the NSCAF. Managing Nova Scotia's civic address information in this
 centralized environment ensures that data is maintained in a standard format and is
 easily accessible for partners and other data users.
- The NSCAF hosts a shared web application that allows its partners to update the content and currency of the database. This functionality provides an effective mechanism for sustaining this provincewide civic address database.





Where to get a Civic Address



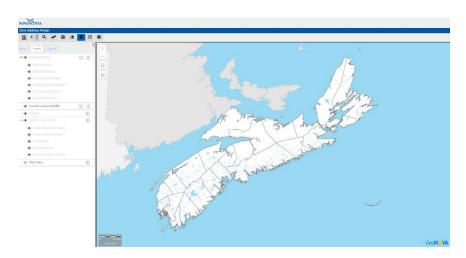
While the Government of Nova Scotia partners with municipalities and first nations communities to administer the addressing program for the entire province, it is the municipalities/first nations themselves that assign civic addresses for their jurisdictions. To receive a civic address for a structure on your property, you need to contact your local municipal or First Nations office.

Municipal offices administer the assignment of new civic numbers and approve local road names. Civic address bylaws vary by municipality.

First Nation Communities assign their own civic addressing in the same manner as municipalities in the province. Contact your First Nations Community office for more information.

How to view Civic Address information in the Province of NS

Civic Addresses in Nova Scotia can viewed using the Nova Scotia <u>Civic Address Finder</u>. Please report any discrepancies you see to geoinfo@novascotia.ca.



The name of the road I live on is wrong. Who can I ask to change this?

For municipal and private roads, residents need to petition the municipality or first nations community to have a street name changed. Each municipality or first nations community follows their own process and by-laws for changing road names.

If the road is provincially owned, the municipality will oversee the petition process in conjunction with the Department of Public Works.

Once the changes are in effect, the municipality will push these changes to the Provincial Civic Addressing File (NSCAF) database, and our data distribution processes will update e911, EHS, Property, etc.



